

## REQUEST TO REVIEW RECORDS

I, \_\_\_\_\_, request to view all records for the property located at \_\_\_\_\_ . I understand that these records include all hard files, (PROPERTY ADDRESS) microfilm and computer print outs. I also understand that these records are public records and are not to be removed from the City of Pensacola Inspections Department. Copies are provided at a fee. If the department has to research information, there will be an additional fee. Any research over 15 minutes will require a \$20.00 per hour research fee. Additional fees may be charged if documents need to be pulled from storage.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE